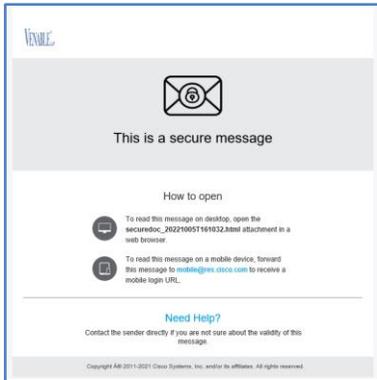


Opening an Encrypted Message

Venable uses *Cisco Email Security* to encrypt an email message. When you receive notification of receipt of an encrypted message, you will use the Cisco Registered Envelope Service to open the email message via your Internet browser.

To open an encrypted email

1. Double-click on the `securedoc.html` link in the message window:



2. Type in your Cisco password and click Open.

NOTE: The first time you open an encrypted message, you will be prompted to create an account with the [Cisco Registered Envelope Service](#). See details in the next section.

3. The email opens in a browser window.

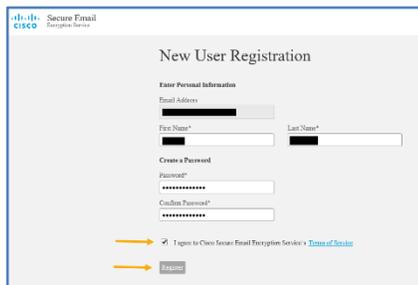
To reply to an encrypted message

1. From the Cisco Secured Message browser window, click the Reply or Forward option and encryption is applied.
2. Send your message.

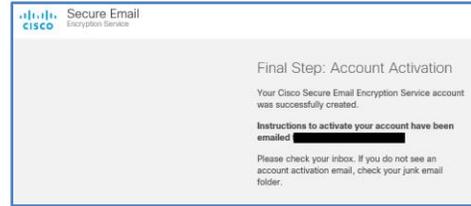
Creating an account with Cisco Registered Envelope Service

The first time you open an encrypted message, you are prompted to register with the [Cisco Registered Envelope Service \(CRES\)](#).

1. In the notification message window, click Register.
2. Complete the New User Registration form and click Register.



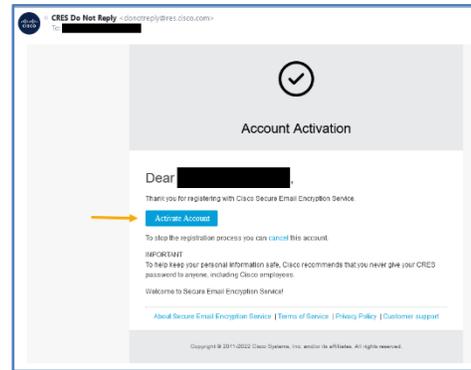
3. A screen will display indicating an email was sent to your registered email address with instructions for activating your account.



3. Open the account activation email from CRES:



5. Click the link [Click here to activate this account](#).



6. Once you receive a confirmation email that your account is activated, reopen the encrypted email. It verifies the email address is activated and prompts for a password.



7. Type your Cisco password and click Open Online.

Opening Encrypted Email on a Mobile Device

You can open an encrypted email on your mobile device, and you can reply or forward an encrypted message you received and opened through CRES.

1. Open the encrypted email on your mobile device.
2. Forward the email to mobile@reg.cisco.com.
3. Open the message you receive back from **Mobile**
4. **Decryption**.
5. Click on the link to go to the Cisco Envelope Opener screen.
6. Enter your Cisco password and click **Open**.